

## ***VOLUNTEER RECRUITER'S SHEET***

**Job:** Finance Committee Member / Finance Vice Chair / Health Insurance Consultant

**Purpose:** The Finance Committee oversees the financial health of the Fellowship.

**Time Commitment:** As needed (should be only a few hours a month).

### **Length of Job:**

1. **Committee Member – Beginning on:** When available  
**Ending:** typically a one-year commitment
2. **Vice Chair – Beginning on:** When available, no later than January is best  
**Ending:** typically a one-year commitment, may commit for longer
3. **Health Insurance Consultant – Beginning on:** As soon as possible  
**Ending:** No later than April 08.

### **Tasks Involved:**

1. **Committee Member** – Participates in monthly committee meetings on the 2<sup>nd</sup> Tuesday of the month. May accept some additional tasks.
2. **Vice Chair** – Participates in monthly committee meetings on the 2<sup>nd</sup> Tuesday of the month. Supports Stewardship drive by tracking pledges, providing weekly updates on status, and generating statistics (this requires effort from January through April). Requires confirmation by the Executive Board.
3. **Health Insurance Consultant** – May be a committee member, but not necessarily. We're working to provide health insurance coverage for the Minister, and would like someone with some experience in that area to help determine the best approach. Would involve participating in a couple of Finance Committee meeting and providing advice and recommendations on alternative approaches to providing health coverage.

**Number of people:** up to 3 members, including 1 Vice Chair; any insight into health care coverage issues is welcome.

**Contact Person:** Mike McCarthy, [finance@uufhc.net](mailto:finance@uufhc.net)

### **Volunteer:**

Name: \_\_\_\_\_ Contact info: \_\_\_\_\_